

Asser ____/____/____

Town of Geddes
Code Enforcement Office
1000 Woods Rd. Solvay, NY 13209
dbalcer@townofgeddes.com

Called: _____

Person: ____ Mess: ____

Approved Date: _____	Office Use Only	T.M # _____
Disapproved Date: _____		Permit #: _____
Building Inspector: _____		Fee: _____

APPLICATION FOR COMMERCIAL BUILDING PERMIT

Date: _____

Applicant Name: _____ Telephone # _____

Address: _____ City: _____ State: _____ Zip _____

Email: _____

Instructions

- A. This application must be filled in by computer generated or by ink and submitted to the Code Enforcement Office.
- B. A stamped plot plan by a N.Y.S. licensed surveyor showing location of lot and of buildings on premises, relationship to adjoining premises or public street or areas, and giving a detailed description of layout of property must be drawn on the diagram which is part of this application.
- C. This application must be accompanied by two complete sets of plans by a N.Y.S. Certified Architect or Engineer showing proposed constructions and two complete sets of specifications. Plans and specifications shall describe the nature of the work to be performed, the materials and equipment to be used and installed and details of structural, mechanical, electrical, and plumbing installations.
- D. The work covered by this application may not be commenced before issuance of the Building Permit.
- E. Upon approval of this application, the Building Department will issue a building permit to the applicant together with the approved, duplicate set of plans and specifications, a set of approved plans and specifications shall be kept on the premise available for inspection throughout the work in progress.
- F. No building shall be occupied or used in whole or in part for any purpose whatever until a Certificate of Occupancy has been granted by the building department.
- G. All construction debris must be disposed of properly by the applicant.

1. Address of land on which proposed work will be done. _____

2. Tax map #: _____ 3. State existing use and occupancy of premises: _____

4. Nature of work – New Building Addition Alteration Modifications Shed Deck/Porch Fence Repair
Solar Panels Wood Stove Signage/ Billboard Demolition Generator Wheelchair Ramp Garage Other

5. Describe proposed construction: _____

_____.

6. Dimensions of new constructions: Front _____, Rear _____, Depth _____, Hgt _____, # of Stories _____

7. Square Feet of building area _____ Square feet non-habitable space _____

8. Estimated Construction Costs \$ _____

Building Permit fee will **\$ Double \$** if you did not obtain a building permit before starting construction or construction was completed.

OVER

9. Does proposed construction violate any Zoning law or regulation yes () no ()

10. NYS Workers Compensation Insurance Cert. Attached or On File, Policy# _____ Exp. Date _____
NYS Disability Ins. Cert. Attached or on File, Policy # _____ Exp. Date _____
NYS Exempt Cert. _____

11. Name of owner of premise: _____ Phone # _____
Address: _____, City _____ State _____ Zip _____
Email _____

12. Name of architect: _____ Phone # _____
Address _____, City _____ State _____ Zip _____
Email _____

13. Name of Contractor: _____ Phone # _____
Address: _____, City _____ State _____ Zip _____
Email _____

14. Will any electrical work be completed? Yes () No ()
If yes, the electrical must be inspected and a certificate of Approval obtained by a New York State certified inspection agency. Please specify. _____

15. Will any plumbing work be done? Yes () No ()
If yes, then work must be completed by a licensed plumber and a certificate of approval must be obtained by Onondaga County Plumbing Control.

Plot Diagram

Attach survey

Clearly locate all buildings, whether existing or proposed and indicate all set back dimensions from property lines. (For the application that has no survey attached)

Application is hereby made to the Code enforcement Department of the Town of Geddes for the issuance of a building permit pursuant to the Building Code of New York State for the construction of buildings, additions, or alterations or for the removal or demolition, as herein described. The applicant agrees to comply with all applicable laws, ordinances and regulations of New York State, Onondaga County, or the Town of Geddes.

PRINT: _____ Certifies that he/she is the applicant above named.
(Name of applicant signing application)

He/She is the _____ of said owner or owners and is duly authorized.
(Contractor, agent, corporate officer, ECT.)

to perform the said work and to make and file this application. That all statements contained in this application are true to the best of his/her knowledge and belief, and that the work performed in the manner set forth in the application and in the plans and specifications filed therewith.

Signature of applicant _____ Date: _____