

FINANCE COMMITTEE MEETING AGENDA

TUESDAY, SEPTEMBER 1, 2020

4:30 PM

Review and discuss the JULY 2020 Bank Reconciliation. (Sign and Date as reviewed and approved).

Review and discuss the JULY 2020 Balance Sheet and Profit & Loss reports and the budget to actual variances by account.

The Finance Committee will review and audit all AUGUST 2020 Claims paid out by the town. A town resolution will be made in SEPTEMBER 2020 to have Town Board approve that all AUGUST 2020 claims were audited and approved by the Finance Committee.

The Finance Committee will review and audit the AUGUST 2020 payments made for the town payroll. A town resolution will be made in SEPTEMBER 2020 to have the AUGUST 2020 payroll amounts audited and approved by the Town Board.

The Finance Committee will review the JULY 2020 general ledger journal entries report from KVS and review and approve.

The Finance Committee will review and discuss the year end December 31, 2019 Financial Statements and required communication letters for the Town of Geddes, prepared by the independent accounting firm, Bonadio & Co., LLC.

Next meeting date TUESDAY, OCTOBER 6, 2020 at 4:00 pm.