

Town of Geddes
RFP Sub-Committee Minutes
June 12, 2017

Members Present

Daniel Krawczyk – Chairman
Tim Toomey – Vice Chairman
Bill Morse – Town Engineer
Pasqualina Testa – Secretary
Derek Biachi

Tracey Baum - Wicks
John Cregg
Khris Dodson
Chris Maroney
Andrew Obernesser
Josephine Thomas

Meeting Commenced at 7:07 pm

Dan Krawczyk:

-Agenda distributed to members
-Adoption of June 5, 2017 minutes
-RFP (draft) distributed to members

Tracey Baum-Wicks:

Is Solvay 'on board' with the RFP?

Dan Krawczyk:

Next Tuesday (6/20/17) is the Geddes town board meeting. If we wait until Solvay approves at their next meeting, the RFP would be sent out in July '17.

Tim Toomey:

Will there be another meeting if Solvay is not on board?

Khris Dodson:

If Solvay is erased from the RFP, we may want to have another meeting.

John Cregg:

June 27, 2017 is the next monthly village meeting. So far, there hasn't been a lot of negative comments but he cannot speak for the board.

Pasqualina Testa:

If Solvay decides not to move forward with the RFP, should we still include them regardless?

Khris Dodson:

It would be a missed opportunity for both the town and the village to not do it together.

John Cregg:

We can take it into an executive session for a resolution on June 27, 2017.

Bill Morse:

Will represent the RFP Sub-Committee at the village of Solvay meeting on June 27, 2017

John Cregg:

Will speak to the Mayor of Solvay on June 13, 2017

Chris Maroney:

Solvay does not have to adopt it. We have to make Geddes GREAT AGAIN!

John Cregg:

Jerry Albrigo and Ron Benedetti are village residents so it's not going to be a hard sell

Tracey Baum-Wicks:

Wants more of a balanced committee (men to women ratio)

Dan Krawczyk:

Our Introduction states, "The purpose of this joint comprehensive plan is to guide municipal decision-making processes in both the Town and Village for the next 10 – 15 years."

Andrew Obernesser:

The comprehensive plan should be updated every 4 – 5 years.

Tracey Baum-Wicks:

Can we change the word 'unique' to 'positive' in the sentence, "It should help to protect the elements of our community that are **unique**, while also helping to improve programmatic and infrastructural connections between the town's three distinct communities."?

John Cregg:

Unable to find an existing comprehensive plan document for the village of Solvay

Tracey Baum-Wicks:

Can we change the word 'unique' to 'positive' in section 3.0 (Scope of Work) in the sentence that reads, "Generally, the consultant is expected to work with the Study Committee and public input to create a consensus statement of goals, objectives, principles, policies, and standards for the immediate and long-range enhancement, growth and development of the town, including preserving those elements that make ours a **unique** community."

Khris Dodson:

In section 3.1 (General) under Scope of Work, change 'The Town of Geddes Town Board will be the lead agency on this project...' to 'The Town of Geddes and Village of Solvay TOGETHER will be the lead agencies on this project...'

Tracey Baum-Wicks:

In section 3.2 (Existing conditions inventory) under Content of the Plan, under Scope of Work, there is no mention of any sort of pollution testing.

Andrew Obernesser:

We need to add 'Environmental Conditions...water, air quality and waste disposal' to the list of Existing Conditions.

Khris Dodson:

In section 3.2 (Public attitudes) under Content of the Plan, under Scope of Work, leave the statement, "The administration of the survey is subject to negotiation between the Town Board/Village Trustees, the consultant, and a third-party outreach consultant." as is.

Khris Dodson:

In section 3.3 (Deliverables) under Scope of Work, 5 public presentations is a good number.

Tim Toomey:

Is everyone's opinion equal? (YES)

In section 3.4 (Schedule) under Scope of Work, RFP questions will be directed to the Geddes Town Clerk and Bill Morse will be the respondent.

Dan Krawczyk:

The town of Geddes secretary will post the RFP on the town's website.

Andrew Obernesser:

The absolute final version should be post on the town's website. Do not post, then update, etc.

In section 3.4 (Schedule) under Scope of Work, change the word 'adopted' to 'completed' in the statement which reads, "It is anticipated that a final comprehensive plan should be **adopted** within 18 months of an executed contract with the successful Proposer."

Khris Dodson:

18 months is a reasonable amount of time.

Bill Morse:

In section 5.2 (Proposal Submission) under Procurement Process, a date is still needed.

In section 6.0, the 'Owner' refers to the village of Solvay and Geddes town board members.

Andrew Obernesser:

What is the town's policy on MWOB? Some public jobs suggest 10 – 15% is mandated minority and women owned business.

Bill Morse:

Would like the RFP Sub-Committee members to create a list of individual concerns for the consultants

Tracey Baum-Wicks:

Who will be on the Comprehensive Plan Committee?

Dan Krawczyk:

Will recommend we continue working together with the same RFP Sub- Committee members

Khris Dodson:

The Comprehensive Committee needs to consist of members who are COMMITED...a group who will focus on the idea of the BIGGER PICTURE for the town.

-members of both school districts

-residents

-publically connected people

-fair

-focus groups

-one on one

-local industry

Andrew Obernesser:

Some groups have consisted of 40 people, yet the same 8 people will consistently commit.

Tracey Baum-Wicks:

We need more Solvay and Lakeland participants.

Public Comment

Meeting adjourned at 8:35 pm

