

## TOWN OF GEDDES

### ADMINISTRATIVE/ETHICS COMMITTEE

## Meeting Minutes

Meeting held on Tuesday, September 4, 2018 @ 6:00 pm

### Committee Members

- Supervisor Albrigo – Chairman
- Assistant Supervisor Weber - Excused
  - Councilor Thomas Donovan
  - Councilor Susan LaFex
  - Councilor Dan Krawczyk

#### I. Ethics

1. Chair Loretta Kilpatrick acknowledges receipt of response from Committee and appreciated the promptness of the response. She will forward to the entire Ethic Board. To date, no feedback received from the Ethics Board.

- #### II. ACC - Server Update – Reviewed proposal for server upgrade and met with representatives from ACC. Recommend resolution to upgrade for cost of approximately \$3,500.

- #### III. National Grid – street lighting proposal – revised and additional information received by Mr. Hess of National Grid was distributed to Committee members. Cost to purchase street lighting decreased from \$582K to \$282K. Plans are to meet with Solvay Electric Dept. to assist with analysis of the proposal and see if there is interest on their part.

- #### IV. Honeywell – IEEP proposal – change over lighting/ bulbs/ fixtures to LED – Value of \$11,000 for no charge – cost of \$7,600 to install – propose a resolution to move forward with change over.

- #### V. Titan Security – Propose change for 2019 – Received a quote from Eastern Security – obtain additional quotes

VI. Contract Negotiations – United Steel workers union will contact the Town of Geddes with dates and times for negotiation.

VII. Staffing – Open Positions

1. Town Manager:

- Interviews of candidates have been scheduled during month of September

2. Town Engineer:

- Engineer Bill Morse to assist with issuing RFP for engineering services,

3. Director of Parks and Rec's:

- Regarding Debbie Morrell for the position of Director of Parks and Rec. – A Comparative review of salaries of other Directors of Parks and Recreation Directors across Onondaga County. The average salary was \$54,000 and the mean salary was \$52,000. Cicero had the highest salary at \$73,000. The Committee decided to offer Ms. Morrell \$48,150 which includes longevity and education stipend.

VIII. NYS Comptroller Office Audit – 2016 and 2017

- Work in progress – no official report to date
- Executive Session