



Town of Geddes  
Code Enforcement  
[geddescode@townofgeddes.com](mailto:geddescode@townofgeddes.com)

**CODE ENFORCEMENT COMPLAINT FORM**

DATE: \_\_\_\_\_

RECEIVED: \_\_\_\_\_

**COMPLAINANT: (YOUR NAME AND SIGNATURE ARE REQUIRED AND MUST BE COMPLETED)**

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ CITY/STATE/ZIP: \_\_\_\_\_

DAYTIME TELEPHONE: \_\_\_\_\_

SIGNATURE AUTHORIZATION TO ENTER **YOUR PROPERTY** TO INVESTIGATE COMPLAINT:

SIGNATURE OF COMPLAINANT: \_\_\_\_\_

LOCATION OF COMPLAINT: \_\_\_\_\_

PROPERTY ADDRESS: \_\_\_\_\_

IS THIS A NEIGHBOR?  YES  NO

**NATURE OF COMPLAINT: CHECK BOX (ES)**

- BUILDING CONDITION  - UNREGISTERED VEHICLE  - WEEDS/ TALL GRASS

- RUBBISH & DEBRIS  - UNSAFE STRUCTURE  - SIGN ISSUES  - ZONING  - OTHER

**DETAILED DISCRIPTION OF COMPLAINT:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

CAN THIS VIOLATION BE SEEN FROM THE ROAD?  YES  NO

IF NOT, WHAT IS THE BEST LOCATION TO SEE THE VIOLATION? \_\_\_\_\_

**CODE ENFORCEMENT OFFICER REVIEW: INSPECTING CODE OFFICER:** \_\_\_\_\_

**DATE:** \_\_\_\_\_ **FIELD INVESTIGATION FINDINGS:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**RECOMMENDATIONS BY INVESTIGATING OFFICER:** \_\_\_\_\_

\_\_\_\_\_

PROPERTY OWNER NOTIFIED-- DATE: \_\_\_\_/\_\_\_\_/\_\_\_\_

COMPLAINANT NOTIFIED-- DATE: \_\_\_\_/\_\_\_\_/\_\_\_\_

DATE VIOLATION CLOSED/ MUNICIPALITY -- DATE: \_\_\_\_/\_\_\_\_/\_\_\_\_