

**TOWN OF GEDDES
ADMINISTRATIVE / ETHICS MEETING**

Minutes of Meeting on Tuesday, October 3, 2019 @ 6:00 pm

Meeting held in the Community Room

In attendance: Councilors Susan Lafex, Tom Donovan and Ed Weber

Supervisor J. Albrigo

Ethics Board with Ethics Chair Loretta Kilpatrick

1. Ethics – The Ethics Board met with the Town Ethics Committee to provide feedback on “conflict of interest” forms that are annually signed of by employees of the Town.
 - a. Only 3 employees did not complete the forms and submit them timely. Each respective department head will follow-up to ensure the forms are signed and returned.
 - b. The Committee went into executive session to discuss a specific employee matter that is related to the conflict of interest forms. Upon returning from executive session, where no actions were taken, the committee returned to the regular meeting.
 - c. Mr. David Walsh offered that the Town Board needs to ensure that there are appropriate controls in place, and suggested that the Committee look to the Association of Towns for best practices and on-line training that may be available.
 - d. The Town’s consultant – The Reagan Agency has made employee training available on-line to the Town.
2. Staffing – Open Positions -
 - a. Presentations for grant writing services by Gregg Sgromo and Strategic Alliance –
 - b. Both groups provided an overview of their services. Pricing has been obtained. The Committee will have further discussion to determine funds for grant writing services, to be included in the 2020 budget.
3. LED Street lights conversion –
 - a. 2020 budget to include expenses and fund balance changes, in anticipation of entering into a contract with NYPA. A public hearing will be scheduled in the month of November 2019.

4. Contract Negotiations –
 - a. Highway – Wages is the open item – No update.
 - b. O&T - No update
 - c. PBA – Both parties may be at impasse.
5. NYS Comptroller Office Audit – 2016 and 2017
 - a. No Update
6. Solvay Bus Garage– no update from last month
7. County Wide Shared Services Committee –
 - a. Supervisor Albrigo had a follow-up with Onondaga County on shared services with the Village Of Solvay regarding code enforcement and sharing transfer station on Terry Road, which includes hauling of brush to Amboy station for processing. Onondaga County will be sending a request for information regarding the aforementioned services.
8. Meeting adjourned at 8:15 pm.