

**TOWN OF GEDDES
ADMINISTRATIVE / ETHICS MEETING**

Minutes of Meeting on Tuesday, April 30, 2019

Meeting held in the Community Room

**In attendance: Councilors Susan Lafex, Tom Donovan and Ed Weber
Supervisor J. Albrigo**

1. Ethics – no matters brought to the attention of this committee
2. Street lights – Conversion to LED – meeting is scheduled with Casey Mastro of NYPA. NYPA will provide the Town of Geddes with quotation for the installation and project management fees. Tony Modafferri of MEAU is lining up other potential contractors for the work at hand.
3. Contract Negotiations – Meeting held on March 14th. Negotiations moving forward for both the Police, Highway and OT. Position statements exchanged. Next meeting with Police is May 1st.
4. Staffing – Open Positions
 - Bookkeeper position – awaiting more information from DA Office. Same as last month -pending outcome of the status of employee
 - Town Manager:
 - ✓ Completed 2nd round of interviews for 1 individual – no offer made to date, however, recommendation from the committee to hire. The Supervisors office will send an offer letter to the candidate, outlining salary, benefits, expected start date etc.
 - Code Enforcement -
 - ✓ David Balcer offered position and accepted – start date of 04/22/2019. Mr. Balcer is a certified code enforcement officer with many years of experience with the Town of Cicero. Mr. Balcer finished second on the civil service list for this position.
 - ✓ Transition and contractual arrangement with Peter Albrigo – need to increase agreement from 8 hours to maximum of 12 to assist with transition of work.
 - ✓ Barb Lenweaver – create new position and move the position from the collective bargaining unit to management –

make request a part of collective bargaining. Both Judge Kinsella and Judge Mathews support and recommend this change in positions. Letter received from the Judges requesting fast action on this request.

5. NYS Comptroller Office Audit – 2016 and 2017
 - ✓ Audit report not yet issued
 6. Solvay Bus Garage– no update from last month, except Town met with Onondaga County Planning Director to outline projects that the County may provide financial assistance with.
 7. Security system update –Eastern to be awarded contract. Eastern was the only vendor able to maintain and service the software and hardware that is in place.
 8. Pilot payment due from Christopher Community – re: Harborbrook Housing – The pilot agreement will be amended, subject to board approval, to have the first pilot payment of approximately \$39,500 FYE 2018 due to the Town of Geddes by July 31, 2019. Original agreement had first payment due in 2017, however, project was not complete as of year-end 2017. Payment terms will be extended one year on the tail end of the payment schedule. Thus the Town will be made whole (receive all payments due).
- II. Update on meeting with Dan K of SOPCA- Dan K from Onondaga County Planning Board met with Town representative to receive a list of projects that are not included in the 2019 budget, which the County may consider for partial funding. Dan K commended the Town of Geddes and Village of Solvay for the great work done on the (first ever) comprehensive plan for this community.