

Town of Geddes Finance Committee Monthly Minutes

Meeting Date: January 2, 2019 at 5:30pm

Attendees: Supervisor Albrigo, Councilors LaFex , Donovan, and Peggy Rowe

Items reviewed: November 2018 Bank Reconciliation (no issues noted)

Jan- Nov 2018 Balance Sheet and Profit and Loss Statement (reviewed departmental budget to actual variances amounts and noted a few accounts to discuss with department heads).

Discussed the consolidation of the 15 Water districts. meeting to be held with Bill Morris, Town Engineer to request approval from NYS and the county water department OCWA). On going review.

Discussed the recap of prior years Town of Geddes tax information, this report was for tax years 2012 to 2019. Reviewed by members of the committee, and will be updated after year end 2018 is final.

Discussed Chapter 100 Developers Fees from the Town of Geddes Code Book. Reviewed the Civicgov Reports from the Code Enforcements office which identifies all new projects and assigns a Project #, Parcel #, Location, Project Type, Project Use, and File date to track the developers deposit amount. Expenses associated with the developers project # can be added to this report to keep track of all expenses (Legal fees, Engineering fees and other town cost that can be charged against the specific project #.)

A letter will be sent to Cerio Law firm to request a separate billing each month for the Legal fees by Project #. A letter will sent to Dunn and Sgromo Engineers, PLLC requesting the same information for Engineering costs by Project #.

Meeting adjourned, at 6:30 pm Next Finance Committee meeting Tuesday, February 5, 2019 at 5:30 pm

