

ANNUAL ORGANIZATIONAL MEETING
JANUARY 2, 2018

Resolution # 1 - 21

Officers Present:

Supervisor Albrigo
Councilor Donovan
Councilor Kelley
Councilor Krawczyk
Councilor LaFex
Councilor Valenti
Councilor Weber

Others Present:

Thomas Cerio, Town Attorney
David Herkala, Town Attorney
William Morse, Town Engineer

Town Clerk: Joseph Ranieri
Call to Order: 600PM
Pledge of Allegiance & Prayer

The Supervisor, Jerry Albrigo, opened the meeting and welcomed all in attendance, wishing them a Happy New Year.

Resolution # 1

Authorization from Town Board to Schedule Town Board Meetings

Motion: Councilor Weber Second: Councilor Donovan

Authorization from the Town Board to schedule regular meetings of the Town of Geddes Town Board for the year of 2018, to be held on the second (2nd) Tuesday of every month at 7:00 pm in the Town Hall at, 1000 Woods Road, Solvay, or other locations within the Town that are approved by the Town Board.

All in Favor: Ayes - 6 Nays - 0 Carried

Resolution # 2

Authorization from Town Board to Schedule Zoning Board of Appeals Meetings

Motion: Councilor Weber Second: Councilor LaFex

Authorization from the Town Board to schedule regular meetings of the Zoning Board of Appeals to be held on the second (2nd) Wednesday of the month at 7:00 pm in the Town Hall at, 1000 Woods Road, Solvay.

All in Favor: Ayes - 6 Nays - 0 Carried

Resolution # 3

Authorization from Town Board to Schedule Planning Board Meetings

Motion: Councilor Weber Second: Councilor LaFex

Authorization from the Town Board to schedule regular meetings of the Planning Board to meet on the last Wednesday of the month at 7:00 pm in the Town Hall at, 1000 Woods Road, Solvay.

All in favor: Ayes - 6 Nays - 0 Carried

Resolution # 4

Authorization from Town Board to Appoint Fire Marshall

Motion: Councilor Weber Second: Councilor Krawczyk

Authorization from the Town Board to appoint Peter Albrigo as Fire Marshall.

All in favor: Ayes - 5 Nays - 0 Abstain - 1 Carried

Resolution # 5

Authorization from Town Board to Appoint Law Firm

Motion: Councilor Weber Second: Councilor Krawczyk

Authorization from the Town Board to appoint the Law Firm of Cerio Law Offices as the Town Attorney at a rate of \$150.00 per hour.

All in favor: Ayes - 6 Nays - 0 Carried

Resolution # 6

Authorization from Town Board to Appoint Planning Board Secretary

Motion: Councilor LaFex Second: Councilor Valenti

Authorization from the Town Board to appoint Debra Burns as Secretary to the Planning Board.

All in Favor: Ayes - 6 Nays - 0 Carried

Resolution # 7

Authorization from Town Board to Appoint Planning Board Member

Motion: Councilor Donovan Second: Councilor Weber

Authorization from the Town Board to appoint Stuart Speigel to a five (5) year term on the Planning Board to run from January 2018 to December 2022.

All in Favor: Ayes - 6 Nays - 0 Carried

Resolution # 8

Authorization from Town Board to Appoint Insurance Agent and Establish Blanket Bond Coverage

Motion: Councilor Valenti Second: Councilor Weber

Authorization from the Town Board to appoint The Reagan Companies as the insurance agent for the Town and approve the property, casualty and liability insurance as submitted and to establish Blanket Bond Coverage for all Town Employees in the amount of \$1,000,000.00 per loss.

All in Favor: Ayes - 6 Nays - 0 Carried

Resolution # 9

Authorization from Town Board to Approve Continuation of Bi-Weekly Pay Periods

Motion: Councilor Weber Second: Councilor Donovan

Authorization from the Town Board to approve the continuance of the system of bi-weekly pay periods for the Town Employees and Elected Officials as per attached schedule.

All in favor: Ayes - 6 Nays - 0 Carried

Resolution # 10

Authorization from Town Board to Designate Official Newspaper for Town

Motion: Councilor LaFex Second: Councilor Weber

Authorization from the Town Board to designate the Post-Standard as the official newspaper for the Town of Geddes.

All in Favor: Ayes - 6 Nays - 0 Carried

Resolution # 11

Authorization from Town Board to Approve Per-Mile Rate Established by IRS

Motion: Councilor Donovan Second: Councilor LaFex

Authorization from the Town Board to approve rate as established by the IRS for per-mile fee reimbursement to Town Officials for use of personal vehicles on official Town business.

All in favor: Ayes - 6 Nays - 0 Carried

Resolution # 12

Authorization from Town Board to Designate Bank as Town Depository

Motion: Councilor Weber Second: Councilor Krawczyk

Authorization from the Town Board to designate Solvay Bank and N.Y. Class as the Depository for Town of Geddes funds.

All in favor: Ayes - 6 Nays - 0 Carried

Resolution # 13

Authorization from Town Board to Authorize Department Heads to Attend Meetings

Motion: Councilor Weber Second: Councilor LaFex

Authorization from the Town Board to authorize the Department Heads to attend monthly association meetings.

All in favor: Ayes - 6 Nays - 0 Carried

Resolution # 14

Authorization from Town Board for Deputy Supervisor to Sign Checks

Motion: Councilor Donovan Second: Councilor LaFex

Authorization from the Town Board to authorize the Deputy Supervisor to sign checks in the absence of the Supervisor.

All in favor: Ayes - 6 Nays - 0 Carried

Resolution # 15

Authorization from Town Board to Use Facsimile Signature on Checks

Motion: Councilor Weber Second: Councilor Krawczyk

Authorization from the Town Board to authorize the use of a facsimile signature of the Town Supervisor for signing checks.

All in favor: Ayes - 6 Nays - 0 Carried

Resolution # 16

Authorization from Town Board to Authorize Procurement Policy

Motion: Councilor Weber Second: Councilor Krawczyk

Authorization from the Town Board to authorize the attached Procurement Policy for the year 2018.

All in favor: Ayes - 6 Nays - 0 Carried

Resolution # 17

Authorization from Town Board to Authorize Change Fund

Motion: Councilor Donovan Second: Councilor Weber

Authorization from the Town Board to authorize change fund for the Town Clerk, not to exceed \$500.00 and the Justice Court, not to exceed \$50.00.

All in favor: Ayes - 6 Nays - 0 Carried

Resolution # 18

Authorization from Town Board that Supervisor Shall Approve Department Heads Conferences

Motion: Councilor LaFex Second: Councilor Weber

Authorization from the Town Board that the Town Supervisor shall approve Department Heads attendance at training conferences and seminars, provided funds are available in the budgeted line for the year 2018.

All in favor: Ayes - 6 Nays - 0 Carried

Resolution # 19

Authorization from Town Board that Supervisor Approve Department Heads Memberships

Motion: Councilor Weber Second: Councilor Krawczyk

Authorization from the Town Board that the Town Supervisor shall approve all memberships requested by Department Heads, provided funds are available in the budgeted line for 2018.

All in favor: Ayes - 6 Nays - 0 Carried

The Town Supervisor then read off the Appointments not needing Board resolution.

Appointments not needing board resolution:

1. The Town Clerk shall appoint Alison Dorchester as Full-time Deputy Clerk.
2. The Town Board shall appoint Teresa Hard as Full-time Highway Secretary.
3. The Town Supervisor shall appoint Susan Pope Millet as Town Historian.
4. The Town Supervisor shall appoint Amanda Ramsing as Secretary.
5. The Town Board shall appoint Edward Weber as Deputy Supervisor.
6. The Town Supervisor shall appoint the following Standing Committees as per the attachment.
7. The Town Justices shall appoint Barbara Lenweaver and Isabella Rogmans- Lenweaver as Justice Court Clerks.

On the advice of Counsel, the Board brought up the following resolution:

Resolution # 20

Authorization from Town Board to Appoint Deputy Supervisor

Motion: Councilor LaFex Second: Councilor Valenti

Authorization from the Town Board to appoint Edward Weber as Deputy Supervisor

All in favor: Ayes - 5 Nays - 0 Abstain - 1 Carried

Resolution # 21

Executive Session

On motion from Councilor Valenti, seconded by Councilor LaFex, the following resolution that the Board move into executive session for personnel matters involving particular persons was unanimously passed. The Town Attorneys were also included 613PM. Councilor Kelley, who was previously detained, joined the Executive Session. The executive session ended at 640PM.

Resolution # 21

Authorization from Town Board to Return to Organizational Meeting

Motion: Councilor Weber Second: Councilor Donovan

Authorization from the Town Board to return to the regular session of the Organizational meeting.

All in favor: Ayes - 7 Nays - 0 Carried

Adjournment

Motion: Councilor Donovan Second: Councilor Valenti

Resolved that the Organizational Meeting be adjourned at 646PM.

All in Favor: Ayes - 7 Nays - 0 Carried

Submitted by:

Joseph L Ranieri
Town Clerk

DRAFT