

**TOWN OF GEDDES  
ADMINISTRATIVE/ETHICS COMMITTEE  
Meeting Minutes**

**Committee Members**

**Supervisor Albrigo – Chairman  
Assistant Supervisor Weber  
Councilor Martin Kelly  
Councilor Susan LaFlex**

**Meeting held on Wednesday, June 5, 2018 @ 6:00 pm**

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1. **Ethics -**
  - No complaints filed with the Ethics Board as of June 2, 2018
  
2. **Town Manager Position:**
  - Further discussion with all Councilors will take place during Executive Session at the Board Meeting of June 12<sup>th</sup>, so that all are apprised of the job description.
  
3. **Town Engineer**
  - The Town will begin a search for a Town Engineer. It is unlikely that the Town will find an Engineer (PE) that will desire to be an employee rather than a contract engineer. This committee will pass the word around that an opening will exist in 2019. Bill Morse will be available to work under a contractual arrangement in 2019, (if need be).
  
4. **Comptroller Services Update –**
  - Councilor Donovan has worked with Peggy Row – Comptroller to prepare a package of financial information that will be distributed to the Board on a monthly basis, that is consistent with the recommendations of the NYS Comptrollers Office. Councilor Donovan intends to present this at the next Finance Committee meeting.
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5. **NYS Comptroller Office Audit –**
  - The audit is a work in progress. The Town Supervisor has not received any official or unofficial report to date.