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TOWN OF GEDDES
ADMINISTRATIVE COMMITTEE
Meeting Minutes
Committee Members
Councilor Albrigo – Chairman
Councilor Krawczyk

Meeting held on Tuesday, March 29, 2017 @ 6:00 pm

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- 1. Update on open positions provided by Acting Supervisor Albrigo as follows:**
 - **Comptroller – 2 candidates have been interviewed**
 - **One candidate with CPA designation stands out as the first choice. 2nd interview to be scheduled.**

- 2. Accounting Services Update –**
 - **Phase 1 of the engagement has been completed.**
 - **No evidence of fraud detected. The job was just not done at all.**
 - **Discussion to be held on Phase 2 of the engagement. – Preparing reconciliation of balance sheet accounts that can be audited by Bonadio.**

- 3. Other Personnel needs –**
 - **Put on hold until Comptroller is in place**

- 4. Bonadio – 2016 YE audit**
 - **Audit has been delayed until May 2017.**

- 5. Bond anticipation note**
 - **Will be completed prior to May 1, 2017.**