



Town of Geddes Annual Organizational Meeting Tuesday, January 3, 2017 6:00 pm

Geddes Town Hall

Pledge & Prayer

Welcome by Deputy Supervisor Jerry Albrigo

No Public Comment

RESOLUTIONS: Effective - January 3, 2017

1. Appoint Jerry Albrigo as Acting Supervisor in the absence of Supervisor Emanuele Falcone during his leave of absence.
2. Regular meetings of the Town of Geddes Town Board for the year of 2017, shall be held on the second (2nd) Tuesday of every month at 7:00 pm in the Town Hall at, 1000 Woods Road, Solvay, or other locations within the Town that are approved by the Town Board.
3. Regular meetings of the Zoning Board of Appeals shall be held on the second (2nd) Wednesday of the month at 7:00 pm in the Town Hall at, 1000 Woods Road, Solvay.
4. Regular meetings of the Planning Board shall meet on the last Wednesday of the month at 7:00 pm in the Town Hall at, 1000 Woods Road, Solvay.
5. Appoint Amanda Ashley to the position of full-time Comptroller and Budget Officer.
6. Appoint Peter Albrigo as Fire Marshall.
7. Appoint the law firm of Curtin & DeJoseph, P.C., at an hourly rate of \$150/hr (monthly, until a final decision is made).
8. Appoint Debra Burns to Secretary of the Planning Board.
9. Appoint George Panarites to a five (5) year term on the Planning Board ending 2021.

10. Appoint Frank Smolen to a five (5) year term on the Zoning Board of Appeals ending 2021.
11. Appoint Nadine Wild to the position of Zoning Board of Appeals Secretary with a salary of \$1130.00 annually.
12. Appoint David Balcer to a three (3) year term on the Zoning Board of Appeals as the Chairman.
13. Appoint David Murphy to a three (3) year term on the Ethics Board as the Chairman.
14. Appoint Haylor, Freyer & Coon, Inc. as the insurance agent for the Town and approve the property, casualty and liability insurance as submitted. Establish Blanket Bond Coverage for all Town Employees in the amount of \$1,000,000.00 per loss.
15. Approve the continuance of the system of bi-weekly pay periods for the Town Employees and Elected Officials as per attached schedule.
16. Designate the Post-Standard as the official newspaper for the Town of Geddes.
17. Approve rate as established by the IRS for per-mile fee reimbursement to Town Officials for use of personal vehicles on official Town business.
18. Designate Solvay Bank and N.Y. Class as the Depository for Town of Geddes funds.
19. Authorize the Department Heads to attend monthly association meetings.
20. Authorize the Deputy Supervisor to sign checks in the absence of the Supervisor.
21. Authorize the use of a facsimile signature of the Town Supervisor for signing checks.
22. Authorize the attached Procurement Policy for the year 2017.
23. Authorize change fund for the Town Clerk, not to exceed \$500.00 and the Justice Court, not to exceed \$50.00.
24. The Acting Town Supervisor shall approve Department Heads attendance at training conferences and seminars, provided funds are available in the budgeted line for the year 2017.
25. The Acting Town Supervisor shall approve all memberships requested by Department Heads, provided funds are available in the budgeted line for 2017.
26. Authorization for the Acting Town Supervisor to sign the Shared Services agreement with the Town of Camillus enacted by the Town of Camillus on December 10, 2013, in

relation to plowing/Landfill credit, effective December 10, 2013, all in accordance with the agreement that has been circulated to the Town Board to continue through to December 31, 2017.

27. Authorization for the Acting Town Supervisor to sign the agreement with OCRRA Solid Waste Management System (Hauler Agreement) for disposal of bulk items within the Town.

28. Authorization from the Board for the Acting Town Supervisor to sign the inter-municipal agreement with the Lakeside Fire District regarding plowing of their parking lot in exchange for storage.

Appointments not needing board resolution:

1. The Town Clerk shall appoint Alison Dorchester as Full-time Deputy Clerk.
2. The Town Board shall appoint Teresa Hard as Full-time Highway Secretary.
3. The Acting Town Supervisor shall appoint Susan Pope Millet as Town Historian.
4. The Acting Town Supervisor shall appoint Amanda Ramsing as Secretary.
5. The Town Board shall appoint Jerry Albrigo as Deputy Supervisor.
6. The Acting Town Supervisor shall appoint the following Standing Committees as per the attachment.
7. The Town Justices shall appoint Barbara Lenweaver and Karen Ladouceur as Justice Court Clerks.

ADJOURNMENT